

Love Letters For Literacy

Each completed set of cards with all required materials = 1 service hour.

What's in a packet?

Intro video https://www.youtube.com/watch?v=B7v3bTc_l7c

Each packet includes three parts: (1) a note from you (template provided below), (2) twenty-six alphabet flashcards that you draw, and (3) a computer-printed page of educational games to play with the flashcards (provided below). You can get started with only:

- Markers or crayons
- Paper or index cards (card stock is best, regular paper works too)
- Paper cutter or scissors
- Clips or Zip-lock bags

Simple steps to make packets:

1. Gather 26 pieces of paper - they can be as small or as big as you want, but all the same size! We usually cut an 8 1/2 x 11 paper in half or quarters.
2. Create the FLASHCARDS - Write one capital letter on each paper. They can be simple or colorful, but be sure that they are easy to read! At the end, you have a set of 26 cards with a capital letter on each page!
3. Hand copy the NOTE FROM VOLUNTEER (you) onto a sheet of paper filling in the blanks in the template with your information. Note: this is from you, not from Love Letters. While you will use our template, it should be in **your legible handwriting** and signed with your first name. [Click here for the NOTE template](#). **PLEASE NOTE ONE** note for each pack of flashcards.
4. Print out a copy of the COVER LETTER that details all the games families should be playing at home with their children. This is available to print in English or double-sided in both English and Spanish. [Click here for the COVER LETTER](#). **PLEASE NOTE ONE** COVER LETTER for each pack of flashcards.
5. Assemble THE PACKET. In order from top to bottom:
 1. Note from YOU, the volunteer
 2. 26 letter flashcards
 3. COVER LETTER with games
 4. This packet can be paper-clipped, binder clipped, or put in a zip lock bag.
6. Complete an ACTS service form and turn in with your cards. Each set of cards earns one service hour.

Please make sure to take your time and do quality work!